

EASTERN DISTRICT OF CALIFORNIA
SERVICE PROVIDER FUNDING REQUEST

Attach this completed form to an AUTH in eVoucher BEFORE provider work exceeds \$1,500 per case for investigators, \$1,500 per case for interpreters, or \$1,500 per case for combined other services. (See GO575.)

SECTION I - GENERAL INFORMATION

Attorney Name:
Defendant Name:
Case Title:
Case Number:
Total No. of Defendants:
Designated Complex: YES NO
Trial date, if any:
Plea date, if any:
Sentencing date, if any:

SECTION II – SERVICE PROVIDER INFORMATION

Service Provider Name:
Address:
Email:
Phone:
Type of Provider:

SECTION III – REQUESTED FUNDING

Presumptive rates for most providers are available on the Ninth Circuit's [CJA Resources Webpage](#).

Number of hours:
Hourly Rate:
Amount Requested:

Is this the first request for this service provider type: YES NO

If no, total amount previously authorized: **and total amount exhausted to date:**

SECTION IV – JUSTIFICATION

Describe the services to be provided and why they are necessary. If exceeding the statutory maximum, explain why the requested services are “necessary to provide fair compensation for services of an unusual character or duration.” 18 U.S.C §§ 3006A(e)(3); 3599(g)(2). For supplemental requests, describe what was accomplished with the prior authorization(s) and what services will be provided with the additional funds:

Describe the provider’s relevant experience or specialized knowledge and/or attach a CV, resume, and any relevant license to the Documents tab of the AUTH:

***NUNC PRO TUNC* AUTHORIZATION**

Note: Counsel is responsible for the oversight of service providers and the status of their available funding. *Nunc pro tunc* requests for services exceeding \$1,500 per case for investigators, \$1,500 per case for interpreters, \$1,500 per case for combined other services, or services exceeding an existing funding authorization may be denied absent adequate justification for not requesting the funds in a timely manner.

Requested *Nunc pro tunc* date:

Explanation for why procurement of necessary services could not await prior authorization:

SUBMISSION INSTRUCTIONS

1. Save this document as a PDF.
2. In eVoucher, create a new AUTH form and select one of the following:
 - “Create New Authorization” if this is an initial funding request for this provider; or
 - “Request Additional Funds” if this is a second or subsequent request for this provider.
3. On the AUTH Basic Info tab, enter the following:
 - Amount Requested from Section III above in “Estimated Amount” field;
 - Number of hours and hourly rate in “Basis of Estimate” field;
 - Brief description of services to be rendered in “Description” field;
 - “Service Type”; and
 - Provider’s name in “Notes” field (unless name unknown).
4. Upload the PDF of this form to the Documents tab.
5. Click “Submit” on the Confirmation tab.
6. Note: If you’ve previously obtained an order from the Court authorizing funding for this service provider, this form is unnecessary. Instead, attach a copy of the Court’s order to the AUTH in eVoucher.